

## ***Job Description of Lead Consultant – Awareness***



### ***About XRCVC:***

The Xavier's Resource Centre for the Visually Challenged (XRCVC) is an integral part, and department of St. Xavier's College - Autonomous, Mumbai. The XRCVC was started in 2003 as an effort to ensure an inclusive environment at St. Xavier's College, one of the most well-known educational institutions in the country, initially for its students with blindness and low vision. XRCVC, keeping with the college's long tradition of creating social impact within the larger community, has always been a center of advocacy and support to promote inclusion and access for persons with disabilities over and above the in-house students of the college. XRCVC's expertise lies in the fields of inclusive education, access technologies and accessibility, and awareness generation.

### ***Summary:***

The lead Consultant awareness will be responsible for the XRCVC's diverse awareness and sensitization initiatives on disability including its advocacy work in the sector.

The Consultant would be involve with the XRCVC's awareness initiatives including but not limited to:

- Effective management and execution of Awareness and Sensitization workshops for diverse stakeholders.
- Awareness campaigns including social media, transformation of mindsets, laws and policies through advocacy initiatives and networking.
- Creating, compiling, preparing and circulating reports and other relevant communication to diverse stakeholders through the effective documentation and database management of XRCVC's work.
- Will be responsible for developing and executing strategies to monitor diverse awareness initiatives

### ***Qualification and Experience:***

- Post Graduate in any field
- 8+ years of relevant experience across any / many organisational development areas.
- General management experience with a track record of stakeholder management.

### ***Skills and Competencies***

- Strong interpersonal skills and high levels of emotional intelligence.
- Strong relationship building skills
- Strong written and verbal communication skills. Be prolific (Multilingual candidates would be preferred)
- Display strong learning, design and development skills.
- Data Management skill

Location: Mumbai

**Interested candidates should send in their CV's / inquiries to [sam@xrcvc.org](mailto:sam@xrcvc.org)  
Last date to apply is 31-8-2022.**

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